



Johnston County Public Utilities

EMAIL or FAX your completed Disconnect Services/Final Bill Request Form to:

Fax: 919.934.0256

Email: publicutilities@johnstonnc.com

Phone: 919.989.5075

Stop Water/Sewer Services & Final Bill Request

**Minimum 24 hour Notice required prior to Disconnect Date
(PLEASE PRINT)**

Today's Date: _____

Customer Account No.: _____

Customer Account Name: _____

Service Address on Bill: _____

New Forwarding Address: _____
(Mailing address to send final bill)

_____ ST _____ ZIP _____

Phone Number: _____

Disconnect Date: _____

(Must be a normal business day Monday – Thursday)

Please check the box that applies to stop service at this address:

- ☐ Owner selling this home, closing date: _____
- ☐ Owner renting this home, new tenant will apply
- ☐ Owner temporarily away (\$25.00 reconnect fee applies)
- ☐ Renter moving from this home – name of Owner: _____
- ☐ Renter temporarily away (\$25.00 reconnect fee applies)

By signing or typing my name below, I acknowledge that I am responsible for any unpaid balance on my account. I also acknowledge that any unpaid balance will be transferred to any existing or new JCPU utility account in my name. I also understand that JCPU may place a garnishment on any state tax refund if I do not pay the balance on my account in full. I further understand that a final bill for service through the disconnect date will be sent on the next billing date(s). Any account balance for this service address or any other closed accounts in my name will be deducted from my deposit. I am responsible for any charges remaining on my account that not covered by the deposit. If a deposit refund is due, it will be sent to the Forwarding Address provided above within 4-6 weeks after the final bill is mailed.

Requested by: _____

(Disconnect can only be requested by person(s) listed on the account)